

# CHARTRE D'ENGAGEMENT

## Centre Rotterdam / APE-EES

European School of Strasbourg

School year 2011 - 2012

### 1) Enrolment in Centre Rotterdam and the APE-EES

- The services provided by Centre Rotterdam at the European School of Strasbourg are reserved for members of the APE-EES. Signing up for an activity (be it with/for the after-school 'Périscolaire', the "Accueil de Loisirs" (Wednesday), or extra-curricular activities) can only take place after confirmation of your APE-EES membership. APE-EES membership covers the whole school year of 2011-2012 and costs 30 € per family.
- Enrolment for 2011-2012 can only be validated if all outstanding invoices from Centre Rotterdam and/or the APE-EES have been settled.
- Enrolment for 2011-2012 can only be validated once all the required documents have been obtained - copy of last year's income tax statement, pay slip for the month of December 2010 (for those persons not taxed in France) or all other information necessary for your enrolment.
- Families who do not wish to present documents justifying their incomes will be charged - by default – the highest rate.
- Enrolment for 2011-2012 can only take place once the application form has been signed.

### 2) The after-school 'périscolaire'

- Enrolment options are either yearly, monthly or per attendance. You may enrol for 2011-2012 either at the end of this school year or at the beginning of the school year in September 2011.
- The administration has to be informed about any absences or exceptional events by either calling 03.90.40.84.53, sending an email to: [periscolaireees@gmail.com](mailto:periscolaireees@gmail.com) or by showing up in person to the 'périscolaire' office on the 1<sup>st</sup> floor of the E.E.S building.
- Payments can be made as follows:
  - A monthly bank transfer (please include a 'Relevé d'Identité Bancaire' RIB with your registration form)
  - A cheque made out to *Centre Rotterdam* / quarter payment
- The opening hours of the 'périscolaire' are: Monday, Tuesday, Thursday and Friday from 3 p.m. to 6.15 p.m. Outside these hours you will be charged at a rate of 5€ for each 15 minute segment.

### 3) The 'Accueil de Loisirs' (Wednesday)

- Enrolment in the 'Accueil de Loisirs' takes place separately to the registration of the 'périscolaire'. Enrolment options are either yearly, monthly or per attendance.
- As long as there are places available, you can enrol up to at least 24 hours before the service is required by either calling 03.90.40.84.53, sending an email to [periscolaireees@gmail.com](mailto:periscolaireees@gmail.com) or by showing up in person to the 'périscolaire' office. If you are obliged to enrol within 24 hours before the service is required, you must show up in person at the 'périscolaire' office on the 1<sup>st</sup> floor of the E.E.S. building.
- Payment will be required at the time of enrolment and is fixed at the costs of an individual attendance.
- Any absence must be declared at least 48 hours in advance. If absence occurs without notice, the cost of one attendance is charged (unless a sick-note is presented from a certified GP).
- The opening hours of the 'Centre de Loisirs' are: Wednesday from 2 p.m. to 6:15 p.m. Outside these hours you will be charged at a rate of 5€ for each 15 minute segment.

### 4) Extra-curricular activities

- Courses are set up and maintained if the minimum number of children is achieved.
- Enrolment in an extra-curricular activity is definitive. No reimbursement will take place if a child or family decides to discontinue attendance of an activity during the school year.
- Payment takes place at the beginning of the year:
  - Either a cheque corresponding to the total amount
  - Or three cheques, each corresponding to a third of the total amount and dated as follows:
    - 1<sup>st</sup>. quarter: 15<sup>th</sup> October 2011
    - 2<sup>nd</sup>. quarter: 15<sup>th</sup> January 2012
    - 3<sup>rd</sup>. quarter: 15<sup>th</sup> April 2012

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I, the undersigned, ....., hereby declare to have read and therefore accept the content of the membership conditions and obligations of the Centre Rotterdam and the APE-EES. Furthermore, I will respect these obligations in the coming school year 2011-2012.

Date : ...../...../.....

Signature :